



PROCEDURES FOR STUDENTS PROGRESSING THROUGH AWARD LEVELS

High Distinction

Office staff generate High Distinction Awards when students reach 5 Distinction Awards. High Distinction Awards are presented at Presentation Day by the Principal.

Distinction

Office staff generate Distinction Awards when students reach 5 Excellence Awards. Distinction Awards are presented at Presentation Day by the Principal.

Excellence

Office staff generate Excellence Awards when students reach 5 Commendation Awards. Excellence Awards are presented at Presentation Day by the Deputy Principals and other executive staff.

Commendation

Students submit 5 Merit Awards to the front office. Students may also receive Commendation Awards for sustained diligence, school representation and excellent attendance. Commendation awards are presented at "Sustained Diligence" year group assemblies each semester.

Merit

Students receive Merit Awards from all staff in class or for extracurricular activities in the categories scholarship, honour, service, respect and engagement.

Diligence

Students receive raffle tickets from classroom teachers for individual improvement which go into the draw for canteen voucher rewards.

The year group with the highest attendance receives a food reward at end of each term.

Diligence

All students begin here.

Exhibiting behaviours of concern that are a risk to safety, learning and wellbeing will result in student behaviour being addressed by staff according to the below flowchart.

Behaviours of concern

Initial disruptive or disrespectful behaviours will be addressed by classroom teachers with lunch detentions, classroom teacher monitoring and Student Adviser referral. Parents contacted.

Ongoing behaviours of concern

Continued disruptive behaviour, refusal to follow instructions, technology misuse, unpreparedness, bullying/harassment, lateness/truancy, inappropriate language or not meeting classroom teacher monitoring requirements will result in Head Teacher monitoring, Executive Detention, parent call and possible learning support referral.

Serious risk or actual harm

Persistent behaviours of concern, misbehaviour outside school grounds, serious technology misuse, dangerous behaviour, aggression, verbal abuse, illegal substances, prohibited items or not meeting Head Teacher monitoring requirements result in Deputy Principal monitoring, formal caution of suspension, possible suspension, parent call and meeting and Team Around the School referral if relevant.

Unacceptable risk or causing actual harm

Student behaviour has harmed or put a person in danger and safety is at risk. The Principal may determine suspension for up to 10 days, referral to school counselling team, a Behaviour Support Plan and parent meeting / formal letter.

Unresolvable harmful or risky misbehaviour

Student demonstrates serious behaviours of concern and interventions to manage this behaviour have been unsuccessful. The Principal may determine expulsion with formal parent meeting and documentation.

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